

<b>Clackamas Community College</b>
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Code: **JFCH/JFCI-AR**  
Revised/Reviewed: 5/20/08  
Orig. Code(s): AR 409-001

## **Alcohol and Other Drugs**

In compliance with Public Law 101-226, the Drug-Free Schools and Community Act Amendments of 1989, the following have been compiled for the College:

### 1. Prohibition of Narcotics, Intoxicants and Use of Tobacco Products

At no time shall any person:

- a. Bring alcohol or illegal drugs onto College property;
- b. Illegally distribute alcohol or other drugs at a College-sponsored event/program on or off campus;
- c. Attend a College-sponsored event/program on or off campus under the influence of illegal drugs or visibly impaired by alcohol;
- d. Smoke tobacco products in locations other than designated outdoor smoking areas;
- e. Use non-smoke tobacco products.

### 2. Exceptions

- a. Alcoholic beverages and other drugs may be used only for instructional purposes, related course or lab work, approved instructional demonstrations, or as prescribed by a licensed physician.
- b. Alcoholic beverages may be served at special events sponsored by the College Foundation where the target audience is not primarily students and with prior approval of the President and notification of the Board. The servicing of alcoholic beverages will be managed and handled by a licensed food service contractor.

### 3. Student Educational Programs

The College will provide classes that include alcohol and other drug information. Program/special events may be sponsored by Associated Student Government or instructional/student services departments.

### 4. Staff Assistance and/or Referral Programs

The College recognizes the need to support and assist staff whose work is affected by alcohol and other drug use. The human resources office will serve as the resource for staff who seek assistance/referral.

Approved by President's Council: \_\_\_\_\_  
(Date)

Corrected 11/16/11; Corrected 5/08/12

<b>Clackamas Community College</b>
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Code: **JO-AR**

Revised/Reviewed: 8/06

Orig. Code(s): AR 403-001

### **Student Records - Directory Information**

The College will comply with and adhere to the requirements of the Federal General Education Act, and Family Educational Rights and Privacy Act of 1974 (FERPA) for maintaining the privacy and appropriate disclosure of student record information.

The College designates the following items as directory information and may disclose any of these items without prior written consent from the student:

1. Enrollment status and terms of enrollment;
2. Verification of certificate or degree award;
3. Residency status;
4. Major (program of study);
5. Athletic participation (including height and weight of team members);
6. The following information may also be released as directory information by the dean of academic foundations and connections or registrar:
  - a. Student name, address, telephone number;
  - b. Class location to Campus Safety in cases of health or safety concerns.

The College may disclose nondirectory information from a student's record only with prior written consent from the student that includes faxed and electronic signatures. Exceptions to this will be administered by the registrar and in keeping with FERPA regulations as well as AACRAO best practices.

The College will provide a "FERPA Restriction" option for students requesting that both directory as well as nondirectory information not be disclosed.

Approved by President's Council: \_\_\_\_\_  
(Date)

Corrected 11/16/11; Corrected 5/08/12